

09/10/18

**AGENDA**

**Organising Committee**

- **Setting a date**
- **Roles & responsibilities**
  - Speaker selection and support
  - Programme curation
  - Comms, social media & live streaming
  - Event Design & Management
  - Film production & post-production
  - Community Engagement & Outreach
- **Project timeline**
- **Involving young people in the OC / areas of responsibility**
- **Project budget**
- **OC meeting schedule**
- **Date of next meeting**
- **AOB**